



**Executive Committee Meeting
Wednesday, April 27, 2016
COAB Office
525 NE Oregon St., Suite 250
1PM-3PM**

DRAFT MINUTES

Members in attendance:

Rabbi Michael Cahana

Bud Feules

Philip Wolfe

Meeting commenced at 1:00 PM.

1. Introductions and welcome

Parking validation available at the Liberty Centre parking garage.

2. Update from the COAB Chair

- The Speaker's Bureau: the presentation has been put together by the Community Engagement and Outreach Subcommittee (CEOPS) for outreach. Cody pulled together a list of neighborhood associations to use for reference. A training will be scheduled for the second half of the 05/12 full COAB meeting. COAB members or formally enrolled subcommittee members are encouraged to volunteer for the Speaker's Bureau.
- Se-ah-dom resigned from the Human Rights Commission (HRC) and by default, the Executive Committee and the COAB. Marica Suttentberg, a past HRC member, will replace Se-ah-dom on HRC, the Citizen Review Committee (CRC), and the Community and Police Relations Committee (CPRC). Kathleen will meet with her soon.
- Kathleen spent the last few days with current and former members of the Portland Police Bureau (PPB) to get a feel for how they see things, what they think could be improved, and how to improve them.

- Kathleen met with the Police Chief and will meet with him again regarding the police advisors. She hoped COAB members would encourage the advisors and give them positive reinforcement for their work on the COAB board.
- Kathleen was still receiving positive feedback about the Community Engagement Workshop. She felt it was one of the best ways to connect with community members.
- Phillip asked Kathleen to clarify the expectations of a speaker on the Speaker's Bureau. Kathleen said people should be trained at the 05/12 meeting. A packet for the training will be provided in advance, which is the framework for the presentation. The speaker should be able to present information on COAB and present the Three Big Questions.
- Bud asked if someone could comment on the morning's article concerning Charlie Hales and the 48-hour rule, and if the Department of Justice (DOJ) was putting on pressure.
 - Adrian (DOJ) said they have engaged with the City on this issue from the start and let them know the rule was not in line with national best practices. Since then they have asked the City to provide them with a plan on how to address the issue. It was clear in the 1-year assessment that it is an area where PPB had not complied. The DOJ continues to ask them where they stand/where they're at with it. It's understand the rule is subject to labor negotiations, which is not something DOJ can be involved with. The labor contract is open again next summer.
 - Rabbi Cahana asked that since it is a labor issue, if the City isn't successful in removing it from the contract, then would there be other avenues available.
 - Adrian said the DOJ cannot force the City to adopt something different. There are the administrative and criminal portions of investigations. The 48-hour rule only pertains to the administrative portion. She said what COAB was doing was great: speaking as a body.
- Selection of alternates and replacement for the COAB board: Kathleen said a plan was close to completion. There was consideration of getting an outside service to facilitate the process. The Albina Ministerial Alliance Coalition (AMAC) would prefer COCL not do it but AMAC might not have the staffing and time.
 - Rabbi Cahana asked if members have two year terms, Kathleen said yes. They can also ask to sign up again. What to do in that scenario is being figured out. Amy said the terms are up January 2017, and a staggered process is being looked at.

- Philip said he still did not have an alternate after nearly nine months. There are six new Portland Commission on Disability (PCOD) commissioners and nine people who have left. He felt there currently wasn't anybody who was appropriate. Amy said PCOD is not required to have alternates, but it's obviously a good idea. She said they were still waiting on the HRC and PCOD chairs to choose alternates. Philip said PCOD had no chair; they instead have a steering committee.
- Kathleen thought it would be important to provide a list of criteria for the selection process for the PCOD and HRC. For example, people who are prepared to work on a board, have the willingness and time to read dry documents, understand their role as public officials and being in the public eye, having a willingness to work with the police and the ability to work with others and in general, etc. People should understand these things before they get on the board.
- Nancy asked if anyone knew what the status was on replacing Paul Meyer.
 - Kathleen said that after Paul resigned, she sent a letter to the Chief asking for a replacement. He's been on vacation but he's back; Kathleen said they'll be meeting with him soon to discuss the issue.

3. Work Plan and May agenda review

- Mayor and chief meeting at the May 26 COAB meeting.
- Consult CPRC on what happened at the April CEOPS meeting.
 - Deadline to answer the Three Big Questions has been extended to June 30.

May 12: light agenda; speaker's bureau training for last hour suggested.

May 26: Commander Uehara follow-up questions has been folded into the meeting with the Chief and Mayor (the COAB and public can ask questions from everyone).

August, November, and December have only one meeting each.

Reviewed May agendas, including outline for Mayor and chief meeting – which is built around the Three Big Questions.

4. Budget update

Bud would like to forward a worksheet for the budget to each chair of the subcommittees. He asked if there was anything that shouldn't belong.

- There were concerns about counting mileage, and ways of achieving economic equity. Bud asked if mileage could be added- **Mandi will ask.**

Bud is interested in adding live music during intermissions (happened at the first town hall). It would be a way to pay back into the community and support local artists, and to keep meetings on an even and friendly keel.

- Kathleen raised some practical concerns around that and wondered if the goal could be accomplished another way, like Portland Community Media playing music at the intermission.
- Philip said that if music were played, he hoped the music would loud enough for people who can't hear to at least feel the vibrations.

Rabbi Michael Cahana said COAB is spending a lot of money on paper. He wondered if it would make more sense to provide board members with iPads.

- Kathleen was concerned about who would own and monitor them. And how they would get turned in when people were done using them.
- Philip didn't support having iPads or computers.

5. Processes and documents review

Subcommittee Process documents:

- A change is that the chair must now interview the candidate, which must take place before the subcommittee vote. The chair could interview prior to the nomination being made. It would be good for the chair to talk to the person first and then make the nomination, so someone doesn't get nominated and not approved. Process should be kept simple.

Reporting and Communications:

- Usefulness of a reporting doc: it communicates to the public what COAB has done.
- Status reports could be: what was discussed, what was done, and what is planned to be done.

- It was suggested there should be a status report at the beginning of minutes; then details of the minutes after. **Bud and Mandi will discuss.**

6. DOJ testimony at April 28th Town Hall

The testimony may not happen until sometime in May. It isn't COAB's place so DOJ invited to explain and interact with public.

Adrian asked if Town Halls were a one-time, or regularly occurring thing.

- Bud said it would possibly be at most yearly.
- Linda suggested biannually so the community could get a better sense of where things stood.

Kathleen said people want to know most what's happening to the recommendations.

- Philip suggested maybe once or twice a year a DOJ representative does a presentation/update, in addition to ten minutes of catchup and feedback at the meetings.
- Adrian said that of the policy recommendations, the DOJ has only recently proofed the Mental Health Policy.
- Rabbi Michael Cahana said without any feedback from DOJ, he's worried that some of what COAB has done is just going off and not being helpful or maybe even unhelpful. He wondered if COAB had the DOJ's reactions to some of the recommendations, it might give COAB some corrections as they're going along.
- Adrian thought that was a great idea. There are some times when the DOJ might not be able to comment because they won't want to set a model stance on them because other cities might misinterpret. DOJ representatives can answer questions from members but they want to hear public input.
- Kathleen said no one except the COAB and the public influences the direction of the COAB. So, people can ask, but the DOJ may choose not to give a response. To appeal to the DOJ is to be influenced by them.
- Adrian said the DOJ encourages members to ask to do things like a ride-along, and other ways to get informed. But the DOJ can only answer some clear-cut questions, like the use of force continuum.

Bud agreed with asking the DOJ to address status of recommendations. He suggested it be done before the meeting with Judge Simon. **He asked Amy to find an appropriate date for the meeting with Adrian.**

Philip was curious to know what the DOJ's perspective was on COAB's ability to work together after the retreat. He also asked if DOJ thought COAB had a good relationship with the community and with PPB.

- Adrian said that could come up shortly before or after the meeting with Judge Simon at the two-year mark. The DOJ is supposed to comment on how COAB is doing then. This will be more involved than the 1-year assessment (which was about 96 pages).

Additional agenda item (Bud): How does the Executive Committee engage in its leadership role to digest documents, and help the formulation of related recommendations?

Bud said the most hands off approach would be to present documents and ask subcommittees to formulate their own recommendations.

- Kathleen asked what the goal was.
- Bud said looking at other sources for useful recommendations, and digest them to formulate recommendations.
- Philip asked what the best way to support COAB members in understanding these documents was. The goal is for the Executive Committee to lead the COAB in formulating recommendations based on these inputs.
- Bud said Executive asked subcommittees to base recommendations on documents but it has not happened.
- Rabbi Michael Cahana thought there was concern about letting documents drive the whole recommendation process. He felt like he needed more info to do the required work and it's hard to know how to do it. He was worried a bit about over-standardizing or trying to be too automatic in this process. He suggested Executive have a conversation about it at a COAB meeting with questions like how do we deal with the outside resources we have, and how does the group want to respond to those sources? Executive might hear a diversity of views.
- Philip thought there was a lack of COAB team discussion.
- Kathleen said the goal was to give people information to think with. Executive could look for documents that pertain the subcommittees.

- **Bud said he will bring a proposal on this to next month's Executive meeting to discuss.**

Rabbi Michael Cahana was curious if COAB could use a recent New York Times article and get it out to the public.

- Bud said he would encourage PPB to publish and share similar documents more often.
- **Cody will put NYT article on Facebook.**

Meeting adjourned at 3:00PM.